

Appendix 1 – Codes for F&R

Character	Find	Replace
any character	^?	
any digit	^#	
any letter	^\$	
caret	^^	
clipboard contents		^c
column break	^n	^n
(Mac only?) Comment	^a	^a
‘what you just found’		^&
endnote mark	^e	
field	^d	
footnote mark	^f	
hyphen, nonbreaking	^~	^~
hyphen, optional	^-	^-
line break	^l	^l
manual page break	^m	^m
paragraph mark	^p (or ^13)	^p (not ^13)
section break	^b	
space, ordinary	^32	
space, nonbreaking	^s	^s
tab character	^t	^t use [^9] on Word 2004
white space (i.e. space or tab)	^w	

